



**St Matthew's Primary School**

**Governor Allowances Policy**



# **GOVERNOR ALLOWANCES POLICY**

## **This is a statutory policy**

Governors give significant amounts of time to their work and may, on occasions, be out of pocket, even if their employer is one that gives time off with pay for governor duties.

Recognising this, the Education (Governors Allowances) Regulations 1999 allow maintained schools to pay legitimate expenses incurred by governors from the school's delegated budget.

We believe that individual governors should not be deterred from playing their full part because of incidental costs.

## **Purpose**

At the full Governing Body meeting held on Monday 10<sup>th</sup> July 2017 it was agreed that the following expenses could be claimed for:

- Childcare or babysitting (other than done by a resident and responsible person at the home address) at a rate of £5 per hour (for a maximum of £15 per meeting)
- Care arrangements for a dependent (as above) at a rate of £5 per hour (for a maximum of £15 per meeting)
- Support for governors with special educational needs (e.g. audio equipment)
- Support for governors whose first language is not English (translations)
- Telephone charges, printing, photocopying, stationery, etc.
- Travel costs for attendance at long distance conferences/training/meetings **by prior agreement of the Governing Body only**

Claims should be submitted to the school's Finance Officer who will check and will be authorised for payment by the Headteacher.

## **Relationship to other policies**

This is referenced to the school's Equal Opportunities Policy and the Race Equality Policy.

## **Arrangements for monitoring and evaluation**

The Governing Body will monitor and evaluate the impact of the policy annually with reference to the attendance records of governors at meetings and to the total sum paid out.

Date: 10.07.17